

**HANOVER TOWNSHIP**  
**BOARD OF COMMISSIONERS**  
**AUGUST 11, 2021**  
**\*\*MEETING\*\***

The Hanover Township Board of Commissioners conducted a public meeting on August 11, 2021 at the Municipal Building, 1267 Sans Souci Parkway, Hanover Township, Luzerne County, Pennsylvania. The Chairman called the meeting to order at 7:00 PM.

**PRESENT:** Commissioners George Andrejko, Albert Bagusky, William Howatt, Ronald Krushnowski, Jeffrey Lewis.

**ABSENT:** Commissioners George Bowers, Russell Davis.

**RECOGNITION FOR PUBLIC SERVICE TO HANOVER TOWNSHIP**

Stanley Browski – Hanover Township Fire Department  
Harry Wood – Hanover Township Electrical Code Officer

**DEPARTMENT REPORTS**

**SECRETARY’S REPORT**

Motion by Lewis, secc. Krushnowski that the Secretary’s Report for the month of July 2021 be accepted and filed. The report indicated that Executive Session of the Board was conducted on July 14, 2021 to discuss personnel and possible litigation. On the motion the following voted yes: Andrejko, Bagusky, Howatt, Krushnowski, Lewis. MOTION CARRIED.

**MANAGER’S REPORT**

Motion by Lewis, secc. Krushnowski that the Manager’s Report for the month of July 2021 be accepted and filed. On the motion the following voted yes: Andrejko, Bagusky, Howatt, Krushnowski, Lewis. MOTION CARRIED.

**DEPARTMENT REPORTS**

Motion by Lewis, secc. Krushnowski that the reports from the Police, Road, Sewer, Fire Department, Code Enforcement Office and Health Officer for the month of July 2021 be accepted and filed. On the motion the following voted yes: Andrejko, Bagusky, Howatt, Krushnowski, Lewis. MOTION CARRIED.

**TREASURER’S REPORT**

Motion by Lewis, secc. Krushnowski that the Treasurer’s report for the months of June 2021 be accepted and filed. On the motion the following voted yes: Andrejko, Bagusky, Howatt, Krushnowski, Lewis. MOTION CARRIED.

Hanover Township  
Board of Commissioners  
August 11, 2021  
Minutes – Page #2

**MINUTES OF MEETING OF JULY 14, 2021**

Motion by Lewis, secc. Krushnowski that the minutes of the meeting of July 14, 2021 be accepted and filed. On the motion the following voted yes: Andrejko, Bagusky, Howatt, Krushnowski, Lewis. MOTION CARRIED.

**COMMUNICATIONS**

Motion by Lewis, secc. Krushnowski that the communications for the month of July 2021 be accepted and filed. On the motion the following voted yes: Andrejko, Bagusky, Howatt, Krushnowski, Lewis. MOTION CARRIED.

**HIRING – TEMPORARY LABORERS**

Motion by Lewis, secc. Krushnowski that Jerry Dunn, Kyle Kowalski, Joseph Scudder and Don Werts be hired as a temporary laborer in the Public Works Department effective August 15, 2021 to September 15, 2021 at a rate of \$14.00 per hour for a maximum of twenty eight (28) hours per week. On the motion the following voted yes: Andrejko, Bagusky, Howatt, Krushnowski, Lewis. MOTION CARRIED.

**HIRING – TEMPORARY FIRE TRUCK DRIVERS**

Motion by Lewis, secc. Krushnowski that Raymond Masher, John Marczak, Dwayne Taggart, Dan Wegrzynowicz, Robert Williams, John Engleman, Sean Reilly, Bill McDaniels, Dan Harkenreader, Paul Rakowski & Keith Eichler Jr. be hired as temporary as needed drivers in the Hanover Township Fire Department at the North Station, South Station and Headquarters effective August 15, 2021 to September 15, 2021 at a rate of \$14.00 per hour for a maximum of twenty eight (28) hours per week, per individual. Total of all combined temporary as needed drivers shall not exceed ninety (90) hours per week. On the motion the following voted yes: Andrejko, Bagusky, Howatt, Krushnowski, Lewis. MOTION CARRIED.

**HIRING SUMMER TEMPORARY WORKERS**

Motion by Lewis, secc. Krushnowski to hire Connor Quaglia, Edwin Murphy, Brett Stevens, Michael Piscotty, Kyle Windt & Dylan Martinez as summer laborers in the Public Works Department August 15, 2021 to September 10, 2021 at a rate of \$10 per hour for a maximum of 28 hours per week. On the motion the following voted yes: Andrejko, Bagusky, Howatt, Krushnowski, Lewis. MOTION CARRIED.

**APPROVAL – REQUEST FOR LEAVE**

Motion by Lewis, secc. Krushnowski to ratify the Township Manager's action to approve leave without pay for Thomas Mercandante on July 31 to August 15, 2021 for Military Training. On the motion the following voted yes: Andrejko, Bagusky, Howatt, Krushnowski, Lewis. MOTION CARRIED.

Hanover Township  
Board of Commissioner  
August 11, 2021  
Minutes – Page #3

**AUTHORIZATION TO ATTEND CONFERENCE**

Motion by Lewis, secc. Krushnowski that the request of Township Manager Sam Guesto to attend the 2021 Pennsylvania Municipal Authority Association Conference on August 30, 2021 to August 31, 2021 be approved. On the motion the following voted yes: Andrejko, Bagusky, Howatt, Krushnowski, Lewis. MOTION CARRIED.

**POLICE DEPARTMENT PROMOTIONS**

Motion by Lewis, secc. Krushnowski to approve the promotion of Patrolman VanWhy & Patrolman Cywinski to Sergeant as per the Collective Bargaining Agreement and Civil Service Ordinance. On the motion the following voted yes: Andrejko, Bagusky, Howatt, Krushnowski, Lewis. MOTION CARRIED.

Vice Chairman Andrejko stated that prior to casting his vote he would like to state that there were great candidates that interviewed for the positions. All were excellent and it was a difficult decision to make.

**INVOICES – BORTON LAWSON ENGINEERING**

Motion by Lewis, secc. Krushnowski to authorize the payment of Township Engineer Borton Lawson Invoices referenced as 2021 – 27 thru 33 for various projects in the amount of \$19,394.60. These will be paid through various funds and grants. On the motion the following voted yes: Andrejko, Bagusky, Howatt, Krushnowski, Lewis. MOTION CARRIED.

**INVOICES– BHW INSPECTIONS, LLC**

Motion by Lewis, secc. Krushnowski to approve Invoice No. H21005 in the amount of \$1,903.25 to BHW Inspections, LLC for plan examinations on several projects within Hanover Township. On the motion the following voted yes: Andrejko, Bagusky, Howatt, Krushnowski, Lewis. MOTION CARRIED.

**APPROVAL – 2020 LIQUID FUELS REPAVING PROJECT: CORRECTION TO FINAL PAYMENT APPLICATION**

Motion by Lewis, secc. Krushnowski that upon the recommendation of the Township Engineer, to approve the Final Payment Application to American Asphalt Paving Co. in the amount of \$7,887.79 from the Liquid Fuels Fund for the 2020 Liquid Fuels Paving Project. On the motion the following voted yes: Andrejko, Bagusky, Howatt, Krushnowski, Lewis. MOTION CARRIED.

**APPROVAL – RESOLUTION NO. 010-2021**

Motion by Lewis, secc. Krushnowski to approve Resolution No. 010-2021 for the signatures for the American Rescue Plan Funds deposited at 1st Keystone Bank as presented. On the motion the following voted yes: Andrejko, Bagusky, Howatt, Krushnowski, Lewis. MOTION CARRIED.

Hanover Township  
Board of Commissioners  
August 11, 2021  
Minutes – Page #4

**APPROVAL – RESOLUTION NO. 011-2021**

Motion by Lewis, secc. Krushnowski to approve Resolution No. 011-2021 for the signatures for the Local Share Account Grant Contracts as presented. On the motion the following voted yes: Andrejko, Bagusky, Howatt, Krushnowski, Lewis. MOTION CARRIED.

**APPROVAL – RESOLUTION NO. 012-2021**

Motion by Lewis, secc. Krushnowski to approve Resolution No. 012-2021 for the Short Term Rental Permit Fees as presented. On the motion the following voted yes: Andrejko, Bagusky, Howatt, Krushnowski, Lewis. MOTION CARRIED.

**APPROVAL – ORDINANCE NO. 004-2021**

Motion by Lewis, secc. Krushnowski to approve Ordinance No. 004-2021 for the Elma Drive Yield Sign as advertised. On the motion the following voted yes: Andrejko, Bagusky, Howatt, Krushnowski, Lewis. MOTION CARRIED.

**APPROVAL – ORDINANCE NO. 005-2021**

Motion by Lewis, secc. Krushnowski to approve Ordinance No. 005-2021 for the amendment to the Zoning Ordinance for the permitting of Short Term Rentals as advertised. On the motion the following voted yes: Andrejko, Bagusky, Howatt, Krushnowski, Lewis. MOTION CARRIED.

**APPROVAL – ORDINANCE NO. 006-2021**

Motion by Lewis, secc. Krushnowski to approve Ordinance No. 006-2021 for the No Parking on Colley Street during School Hours as advertised. On the motion the following voted yes: Andrejko, Bagusky, Howatt, Krushnowski, Lewis. MOTION CARRIED.

**APPROVAL – SEWAGE PLANNING MODULE NORTHPOINT BUILDING 7**

Motion by Lewis, secc. Krushnowski upon the recommendation of the Township Engineer, to approve the request for sewage conveyance capacity for NorthPoint Building 7 and that the Vice Chairman is authorized to sign all related documents. On the motion the following voted yes: Andrejko, Bagusky, Howatt, Krushnowski, Lewis. MOTION CARRIED.

**APPROVAL – DEVELOPER AGREEMENT**

Motion by Lewis, secc. Krushnowski that upon the recommendation of the Township Engineer, to approve the request for a Developers Agreement and Stormwater Plans for MUY Brands, LLC and that the Vice Chairman is authorized to sign all related documents. On the motion the following voted yes: Andrejko, Bagusky, Howatt, Krushnowski, Lewis. MOTION CARRIED.

Hanover Township  
Board of Commissioners  
August 11, 2021  
Minutes – Page #5

**APPROVAL – WAIVING OF PERMIT FEES**

Motion by Lewis, secc. Krushnowski to approve the request from Habitat for Humanity to waive all fees relating to work completed at their ReStore building located at 825 East Main Street. On the motion the following voted yes: Andrejko, Bagusky, Howatt, Krushnowski, Lewis. MOTION CARRIED.

**APPROVAL TAX REFUND**

Motion by Lewis, secc. Krushnowski that based on the request of the Tax Collector, to approve a tax refund to Beverly Hillard in the amount of \$265.44. On the motion the following voted yes: Andrejko, Bagusky, Howatt, Krushnowski, Lewis. MOTION CARRIED.

**ADD ON MOTION – MUNICIPAL WATER LINE PROJECT**

Motion by Lewis, secc. Krushnowski that based upon the recommendation of the Township Engineer, to award Bognet Inc the municipal water line project in the amount of \$61,911.00 and authorize the Vice Chairman to sign all documents. This will be paid through the capital fund. On the motion the following voted yes: Andrejko, Bagusky, Howatt, Krushnowski, Lewis. MOTION CARRIED.

**ADD ON MOTION – COUNSELING SERVICES**

Motion by Lewis, secc. Krushnowski to approve an agreement with Forward Thinking Counseling Services for employee assistance as needed on an hourly basis and that the Township Manager is authorized to sign any documents. On the motion the following voted yes: Andrejko, Bagusky, Howatt, Krushnowski, Lewis. MOTION CARRIED.

**ADD ON MOTION – TAX SALE**

Motion by Lewis, secc. Krushnowski that based upon the recommendations of the Township Code Enforcement Officer and Township Solicitor to authorize the Township Code Enforcement Officer and Township Solicitor to attend the August 12, 2021 Judicial Tax Sale and bid to purchase the property located at 3132 South Main Street and 68 South Regent Street in the amount not to exceed \$20,000.00 total. On the motion the following voted yes: Andrejko, Bagusky, Howatt, Krushnowski, Lewis. MOTION CARRIED.

**BOARD ANNOUNCEMENT - SEPTEMBER MEETING DATE**

The September Work Session and Public Business Meeting will be held on Wednesday, September 8, 2021.

Hanover Township  
Board of Commissioners  
August 11, 2021  
Minutes – Page #6

**ADJOURNMENT**

Motion by Lewis, secc. Krushnowski to adjourn the meeting. On the motion the following voted yes: Andrejko, Bagusky, Howatt, Krushnowski, Lewis. MOTION CARRIED.

---

Jennifer Dukes, Secretary